



Secretariat,
Chennai - 9

Fax No: 044-25671253

E-mail: hfwsec@gmail.com

HEALTH AND FAMILY WELFARE (Z1) DEPARTMENT

Letter No.17863 /Z1/2017-7, Dated: 22.06.2017

ஹெல்திளம்பி, ஆனி - 08, திருவள்ளூர் ஆண்டு, 2048

From

**Dr. J. Radhakrishnan, I.A.S.,
Principal Secretary to Government.**

To

The Additional Chief Secretary to Government, Finance Department, Chennai-9.(w.e)
Thiru P.W.C.Davidar, I.A.S., Expert Advisor,

Transplant Admin and Policy/ Additional Chief Secretary to
Government, Transport Department, Chennai-9. (w.e)

The Managing Director, Tamil Nadu Medical Service Corporation, Chennai-8. (w.e)

The Director of Medical Education, Chennai-10. (w.e)

The Director of Medical and Rural Health Services, Chennai-6. (w.e)

The Dean, Madras Medical College, Chennai-3. (w.e)

The Dean, Stanley Medical College, Chennai-1. (w.e)

The Member Secretary, Transplant Authority of Tamil Nadu (TRANSTAN)

Government Multi Super Speciality Hospital,
Room No.1045 & 1046, 1st Floor, Omandurar Government
Estate, Anna Salai, Chintadripet, Chennai-600 002. (w.e)

Dr.Sunil Shroff, M.S., Mohan Foundation Representative, Chennai. (w.e)

Thiru C.E.Karunakaran,

National Network for Organ Sharing (NNOS) Representative. (w.e)

Sir / Madam,

Sub: Third Executive Committee Meeting of TRANSTAN held on
16.06.2017 (Friday) at 3.00 P.M. – Minutes Communicated –
Action taken report - Called for.

- Ref:**
1. G.O.(Ms) No.396, Health, dated 12.12.2014.
 2. From the Member Secretary, TRANSTAN, letter Ref.No.177,
dated 12.05.2017.
 3. Government letter No.17863/Z1/2017-5, dated 12.06.2017.
 4. From the Member Secretary, Transplant Authority of Tamil
Nadu (TRANSTAN), letter dated 19.06.2017.

I am directed to enclose herewith the Minutes of the Third Meeting of Executive Committee of TRANSTAN held on 16.06.2017 for information and necessary action.

Yours faithfully,

(Handwritten signature)

For Principal Secretary to Government

Copy to:-

The Private Secretary to Principal Secretary to Government,
Health and Family Welfare Department, Chennai-9.



TRANSPLANT AUTHORITY OF TAMILNADU (TRANSTAN)

3rd EXECUTIVE COMMITTEE MEETING MINUTES

Minutes of 3rd Executive Committee Meeting held on 16-6-2017 at Second Floor, Old Conference Hall, Secretariat, Chennai – 600009.

THE FOLLOWING MEMBERS WERE PRESENT AT THE MEETING :

SL.NO.	NAME	DESIGNATION
1.	DR. J. RADHAKRISHNAN I.A.S.	Principal Secretary to Government, Health & Family Welfare Dept.
2.	THIRU. K. SHANMUGAM I.A.S	Additional Chief Secretary to Government, Finance Department
3.	THIRU. P. W. C. DAVIDAR I.A.S	Additional Chief Secretary, Transport Secretary / Advisor Transtan
4.	DR. P. UMANATH I.A.S	Managing Director, Tamil Nadu Medical Services Corporation
5.	DR. V.JAYA CHANDRA BHANU REDDY, I.A.S	Deputy Secretary to Government
6.	DR. V.P.HARI SUNDARI	Joint Director of Medical and Rural Health Services
7.	DR.GEETHA	Deputy Director of Medical Education
8.	DR. R. NARAYANA BABU	Dean, Madras Medical College
9.	DR. PONNAMBALAM. N	Dean, Stanley Medical College
10.	DR. P. BALAJI	Member Secretary, TRANSTAN
11.	DR. SUNIL SHROFF	MOHAN Foundation Representative, Chennai
12.	THIRU. C. E. KARUNAKARAN	NNOS Foundation Representative, Chennai

The Member Secretary, Transplant Authority of Tamilnadu, Dr.P.Balaji welcomed the members.

The agenda with detailed notes and the decision of the Executive Committee are as follows:

AGEND
A
NO.

AGENDA WITH DETAILS NOTES

DECISION OF THE
EXECUTIVE COMMITTEE

1.

Welcome & Introduction

APPROVED

2.

Confirmation of the minutes of the Second
Executive Committee Meeting

3.

Report on Overall and 2017 Performance

STATISTICS
OCTOBER 2008 TO MAY 2017

DONOR		976
Heart		316
Lungs		166
Liver		920
Kidneys		1774
Pancreas		16
Small Bowel		2
Major Organs		3194
Heart Valve		725
Corneas		1489
Skin		59
Blood Vessels		2
Spine Bone & Disc Tissue		1
Total		6870

STATISTICS
JANUARY TO DEC 2016

DONOR		186
Heart		100
Lungs		56
Liver		179
Kidneys		339
Pancreas		10
Small Bowel		0
Major Organs		684
Heart Valve		26
Corneas		279
Skin		76
Blood Vessels		0
Spine Bone & Disc Tissue		NIL
Total		1086

STATISTICS
JANUARY TO MAY 2017

DONOR		757
Heart		43
Lungs		26
Liver		69
Kidneys		133
Pancreas		3
Small Bowel		0
Major Organs		274
Heart Valve		13
Corneas		120
Skin		8
Blood Vessels		0
Spine Bone & Disc Tissue		1
Total		416

NOTED

ACTIVITIES:

A rally in Marina was organised as part of the Indian Organ Donation Week, on 25/11/16. Dr.C.Vijaya Baskar, MBBS,BL., Hon'ble Minister of Health & Family Welfare, Dr.J.Radhakrishnan I.A.S., Principal Secretary to Govt, Health & Family Welfare, Shri P.W.C.Davidar, I.A.S, Additional Chief Secretary / Chairman TUFIDCO, Director of Medical Education, Deans of City Medical Colleges and various dignitaries from Private Hospitals and Paramedical Staff participated.

A Stakeholder's Meeting was held at Stanley Medical Hospital on 5th January 2017 and at KMC on 9th January 2017 and at RGGGH on 27th January 2017 under the chairmanship of the respective Deans and HODs of various departments to augment the current status of the deceased donation program and to discuss various strategies to improve the donation rate in these hospitals.

Discussion on the Adoption of THOA 2011 & Rules 2014 by Tamil Nadu was discussed by the constituted Committee headed by Shri. P. W. C. Davidar I.A.S., Additional Chief Secretary / MD & Chairman TUFIDCO & Advisor Transplant Admin & Policy, Dr. Sunil Shroff Managing Trustee MOHAN Foundation, Mr. C. E. Karunakaran Trustee NNOS Foundation and Dr. P. Balaji Member Secretary

Transtan on 3rd March 2017 and followed up again on 16.03.2017 with Additional Deputy Director General of Health Services Dr. Anil Kumar & Dr. Vimal Bhandari, Director NOTTO and certain pending issues in THOA 2011 & Rules 2014 were discussed and consensus arrived and decision was taken to adopt the ACT and the same conveyed to the Government and orders awaited.

A meeting was held on 24/05/17 in the Conference Hall of Health and Family Welfare Dept, Secretariat under the chairmanship of Principal Secretary Dr. J. Radhakrishnan I.A.S along with Deputy Director of Medical Education, Deans of Stanley, Madurai Medical College & Hospital, the HODs of Nephrology, Urology, Surgical Gastro, Neuro Surgery, Cardio Thoracic Surgery, Plastic Surgery and Anaesthesia from various Government Medical College Hospitals. Member Secretary of TRANSTAN, Dr. Sunil Shroff of MOHAN Foundation along with two foreign delegates attended and discussed about means to increase organ donation in Government Hospitals.

4.

BUDGET FOR 2017-18

<u>INCOME</u>		
S.NO	PARTICULARS	AMOUNT (RS)
	From Transtan	
1	Patient Registration Fee (Rs.1,000/- Per Head)	20,00,000.00
2	Hospital Registration Fee (Rs.10,000/- Per Hospital)	1,00,000.00
	From State Govt.	
3	Govt. Sanctioned Annual Budget	10,00,000.00
	From Central Govt. (Projection for establishment of Biomaterial Centre)	
4	Biomaterial Centre Infrastructure & Manpower (NOTTO) (Expected)	3,00,00,000.00
	(Three Crore thirty one lakhs only) TOTAL	3,31,00,000.00

EXPENDITURE (2016-2017)

S.NO.	PARTICULARS	2016-17
1	Establishment of Bio material center at KMC Sep 2016 (Non-Recurring)	40,00,000.00
2	Salaries - Staff outsourced from NNOS (Rs.2,54,166/- per month * 12)	30,50,000.00
3	Salaries - Transplant Co-ordinators Outsourced from Mohan Foundation- (Rs.90,000/- per month * 12), TNOS Registry Maintenance Rs.15,000/- per month)	12,60,000.00
4	Trade Fair Stall Expenses (Stall - Rs.560050/-, Travel & Daily Exp Rs.39950/-)	6,00,000.00
5	NOTTO/ROTTO/SOTTO Meetings expenses on May 2016 Rs.27,277/- ROTTO/SOTTO Meeting Expenses at Hotel RAMADA June 2016 Rs.4,60,897/- DGHS/NOTTO Meeting at Park Hotel March 2017 Rs.11,326/-	5,00,000.00
6	Organ Donation Week Program Expenses (Rally in Marina Beach and Awareness Programme, on 25 th Nov 2016 at Omandur TNGMSSH and other Five Govt. Hospitals)	5,00,000.00
7	Laptops and Mobiles Purchased for TRANSTAN Staff and Transplant Coordinators (Laptop 11 Nos at the rate of Rs.28882 & Mobile Phone 5 Nos at the rate of Rs.3150/-)	3,58,500.00
8	In-charge allowance for Member Secretary (Rs.26,000/- per month * 12)	3,16,000.00
9	Printing Expenses (Brochures & Pamphlet for Awareness Program)	2,60,000.00
10	Travel Expenses (Delhi NOTTO Meeting and Donor Honoring Program in Delhi Travel Expenses on 23.11.2016	2,01,586.00
11	Transthan Coordinators Mobile and Transtan office Telephone Expenses (Rs.15093/- per month * 12)	1,81,000.00
12	Fuel Expenses (Transthan Vehicle) Rs.8000/- per month * 12)	96,000.00
13	Transthan Vehicle Insurance	45,892.00
14	Repairs & Maintenance Service	43,644.00
15	Office expenses	38,738.00
16	Office and Other Contingency Expenses	20,201.00
17	Printing & Stationary Expenses for Transtan Office	27,026.00
18	Electrical & Electronic Items purchase	18,212.00
19	Heart and Lung, Kidney Meeting at Transtan and Meeting with Mohan Foundation in RGGGH - September 2016	15,000.00
20	Housekeeping Material	11,976.00
21	Postage Expenses	9,622.00
	(One crore fifteen lakhs fifty three thousand three hundred & ninety two only) TOTAL	1,15,53,392.00

FUND AVAILABLE AS ON 15th JUNE 2017

S.NO.	PARTICULARS	AMOUNT (RS)
A	Central Govt Fund received on 17.12.2015 Rs.2,09,30,000/- (2 Crore & 9 Lakhs)	92,01,030.00
B	State Govt Fund (Annual Budget) Rs.10 Lakhs	1,06,607.00
C	State Govt Fund (One-time Budget) 25 Lakhs for establishment of TRANSTAN received on 11.7.2016	16,79,600.00
D	Cadaver Transplant Program balance amount transferred from TNMSC on July 2015 Rs.38,26,801/- and Nov 2015 Rs.4,05,186/- and Patient Registration DD / Hospital Registration DD from 2015 to till 15 June 2017 Rs.7,69,638/-)	50,28,625.00
	(One crore sixty lakhs and fifteen thousand eight hundred & sixty two only) TOTAL (A+B+C+D)	1,60,15,862.00

DME to ensure release of pending amount to Transtan.

**BANK BALANCE AVAILABLE AS ON 15 JUNE 2017
MAINTAINED AS FIXED DEPOSIT ACCOUNT**

S.No.	FD No.	Amount	Op Date	Mat Date	Bank
1	35408963684	90 L	19/12/2016	19/12/2017	SBI
2	35408977609	60 L	15/06/2017	14/12/2017	SBI
3	Bank Balance	10 L	-	-	SBI
	TOTAL	1.6 C			

PENDING AMOUNT

Sl.No.	Sanctioned budget from State Govt. of 3rd & 4th Quarter for the year 2015-16	Amount (Rs)
1	3rd Quarter for the year 2015-16	2,14,000.00
2	4th Quarter for the year 2015-16	3,58,000.00
	(Five lakhs seventy two thousand only) TOTAL	5,72,000.00

5. PLANS FOR 2017-18 :

To start disease donor Organ Transplantation in all hospitals in Tamil Nadu Government has decided to

induct deceased donor programme within a period of one year in Govt. Medical College Hospitals and within three years in District Headquarters Hospitals and to employ more Transplant Coordinators.

To undertake activities of Organ and Tissue Donation in Trauma Care facilities in Govt. Medical Colleges in the State under National Trauma Care Programme. District Hospitals having trauma facilities to apply for permission to become organ retrieval centres.

Tissue bank in KMC hospital, Chennai will commence its operation shortly. Madurai and Tirunelveli GH have started Deceased Transplantation Programme .

Salem, Coimbatore, Dharmapuri GH have obtained Renal Transplant Licence and will be shortly starting the transplantation programme.

To conduct need based Awareness programmes in private hospitals to ensure that more conversions of Brain Dead Patients take place.

Stabilising the functioning of ROTTO's / SOTTO's Transtan is having a good working relationship and interaction with ROTTO's at Mumbai, Kolkata, Chandigarh, Guwahati) and SOTTO's at Andhra Pradesh, Telengana, Karnataka, Kerala, Puducherry, Andaman & Nicobar Islands, Lakshadweep.

Carrying out awareness programmes in Western / Southern districts to increase the number of hospitals participating in organ transplant programme.

Conducting regular meetings with Transplant Hospitals Doctors and Transplant Coordinators and sort out any issues pertaining to the deceased donor programme.

A one year Transplant Coordinator's course is being started this year 2017-2018 affiliated to the Tamil Nadu Dr.M.G.R Medical University.

APPROVED

<p>6.</p>	<p>Adoption of THOA 2011 & rules 2014 by tamilnadu.</p> <p>The Committee headed by Shri. P. W. C. Davidar I.A.S., Additional Chief Secretary, / Advisor Transtan, Dr. P. Balaji Member Secretary Transtan, Dr. Sunil Shroff, Managing Trustee MOHAN Foundation and Mr. C. E. Karunakaran, Trustee,</p>	<p>Adoption of THOA act and rules to be decided by a Committee headed by Dr.J. Radhakrishnan I.A.S. Principal Secretary Health & Family Welfare along with Thiru.P. W. C. Davidar, IAS</p>
-----------	---	--

	<p>NNOS Foundation on 03rd March 2017 thoroughly analysed and discussed the Adoption of THOA 2011 & Rules 2014 by Tamil Nadu to ensure that the interests of the State are not compromised by adoption of the New Act.</p> <p>The majority of the members in the committee in the ratio 3:1 were in agreement to the adoption of the THOA 2011 and Rules 2014.</p> <p>A few clauses in the Act and Rules which needed an amendment were identified and the same has been sent to Principal Secretary Health requesting him to give his suggestions and forward it to Ministry of Health and Family Welfare, Govt .of India for favourable consideration.</p>	<p>Additional Chief Secretary Transport Dept. Advisor Transtan, and Dr.P.Umanath, IAS, MD , TNMSC</p>
7.	<p>Transtan Web application software for transtan registry.</p> <p>Dr. C. Vijaya Baskar MBBS, BL., Hon'ble Minister of Health & Family Welfare and Dr. J. Radhakrishnan I.A.S., Principal Secretary to Govt, Health & Family Welfare Department along with other Senior Government Officials launched the TRANSTAN website on 25/11/2016 in accordance to G.O.(Ms) No.396, H&FW (Z1) Department dated 12.12.2014-Annexure14.</p> <p>TRANSTAN WEBSITE PHASE - I</p> <p>The First phase of website creation has been completed at a cost of Rs. 4.2 Lakhs, the lowest among three quotes after getting prior approval from Principal Secretary and Hon. Minister for Health & Family Welfare.</p> <p>WEB APPLICATION PHASE – II</p>	<p>Phase – I of Transtan Web application approved and payment can be made.</p> <p>Vendor to maintain website for one year.</p> <p>For Phase – II Web application tender to be called for, after consulting Dr.J. Radhakrishnan, I.A.S. Principal Secretary Health & Family Welfare, Thiru.P. W. C. Davidar, IAS Additional Chief Secretary Transport Dept. Advisor Transtan, and Dr.P.Umanath, IAS, MD , TNMSC</p>
8.	<p>Hosting space at ELCOT for Online Organ Donation application of TRANSTAN</p>	<p>APPROVED</p> <p>MD, ELCOT may be requested to provide hosting charges free of cost in the future.</p>
9.	<p>Creation of Mobile Application for Organ and Blood Donors</p>	<p>To be decided by Dr.J. Radhakrishnan I.A.S. Principal Secretary Health & Family Welfare and Dr.P.Umanath, IAS, MD TNMSC</p>

10.	TRANSTAN Stall at 43rd India Tourist & Industrial Fair 2017 at Island Grounds.	APPROVED
11.	<p>National Advisory Board on Organ Transplantation</p> <ol style="list-style-type: none"> 1. A Senior Administrator 2. One or two senior experts in one or other specialties of Organ Transplantation 3. NGO or Quasi Governmental Organization representative 4. Any other Nationally or Internationally recognized expert in Creating / Training / Conducting / Programme for enhancement of transplant activities. 	Names of experts to be decided by the government.
12.	Pay and increment to Staff	<p>Salary increment will be only once a year at 10% of consolidated pay being drawn through the NGO's.</p> <p>All employees to be outsourced through NGO's Mohan Foundation and NNOS.</p> <p>New MOU's to be drafted for Mohan Foundation and NNOS and renewed yearly.</p>
13.	<p>RTI applications seeking information regarding TRANSTAN, Appointment of Public Information officer.</p> <p>Many RTI's applications have been received at Transtan and the same taken up with the Government which in its Letter No.18607/Z1/2017-1 dated 26.05.2017 advised reply to the applicants through the Public Information Officer of Transtan. Hence Mrs.Rajalakshmi M.S.W., M.Phil., M.B.A. Executive at Transtan was appointed as Public Information Officer and proceedings for the same was issued on 26.05.2017 and a copy of the same sent to the Government.</p> <p>Proposal to formulate criteria for future staff selection at TRANSTAN.</p>	<p>Appointment of Mrs. Rajalakshmi as Public Information Officer for Transtan Approved.</p> <p>Interview committee and notification through Transtan website Approved.</p> <p>Eligibility criteria for future staff selection of Transtan to be decided by Dr.J. Radhakrishnan I.A.S. Principal Secretary Health & Family Welfare and Dr.P.Umanath, IAS, MD TNMSC</p>

PROPOSED ELIGIBILITY CRITERIA :

Posting	Qualification	Age Limit	Work Experience	Salary
Chief Program Manager	Masters Degree In Arts / Science / Engineering / MBA	Upto 50	More than 20 years Post MBA 10 years	Upto Rs.50,000/-
Senior Program Manager	Masters Degree in Science / Arts / Engineering / MBA	Upto 40 to 45	More than 12-15 years / Post MBA 5-8 years	Upto Rs.40,000/-
Program Manager	Master's Degree in Science / Arts / Engineering / MBA	Upto 35	More than 5 - 8 years / Post MBA 3-5 years	Upto Rs.25,000/-
Associate Executive	Any Bachelor's Degree / Masters Degree	Upto 30	Minimum 2 years	Starting Rs.18,000/-
Account Officer	B.com / M.com	Upto 30	Minimum 5 years	Starting Rs.18,000/-
Office Assistant	8 th Pass, read and write / High School	Upto 65	Prior Work in Government Service	Rs.12000/-
Driver	8 th Pass, read and write / High School	Upto 50	Minimum 10 years post license	Rs.15,000/-

14. Posting of JAO to Transtan on deputation from Government

APPROVED

15. Employment and Payment for Transplant Coordinators in all Government Medical College Hospitals, District HQ Hospitals.

Increase of salary to Transplant co-ordinators from Rs.15000/- to 20000/- is approved. appointment of Transplant Co-ordinators to the Govt. Medical Colleges may be done in a phased manner.

16. Revision of Tariff being paid by Private hospitals that are part of the Cadaver Transplant Programme to Transtan.

Suggested tariff revision:

Private Hospitals desiring to enroll into the deceased donor program to pay Rs.50,000/- as one time admission fee (Existent Rs.10,000) Government hospitals are exempted from this procedure.

To pay Rs.10,000/- one time while registering for each organ. Government hospitals are exempted from this procedure.

Hospitals wishing to register as Non Transplant Organ Retrieval Centre (NTORC) to pay Rs.10,000/- to Transtan renewable every five years. Government hospitals are exempted from this procedure.

One time hospital registration fee revised from Rs.10000/- to Rs. 50000/-.

Onetime payment of Hospital registration fee for each organ transplant Rs.10000/- Approved.

Hospitals registered prior to the 3rd Executive meeting of TRANSTAN will have to pay the balance amount of one time admission fee of Rs.40000/- and Rs.10000/- for each organ to continue participation in the deceased donor programme.

No charges to be levied for Non Transplant Organ Retrieval centre (NTORC)

6

17.	Initiatives - To increase organ donation in Government Hospitals	To be decided by Dr.J. Radhakrishnan I.A.S. Principal Secretary Health & Family Welfare and Dr.P.Umanath, IAS, MD TNMSC
18.	Sitting Charge for each Executive Committee / General Body Meeting. It is proposed that a sum of Rs 1500/- (Rupees One Thousand Five Hundred Only) may be paid to all members of the Executive Committee / General Body of Transtan as sitting charge for attending each Executive Committee / General Body Meeting. The Executive Committee meeting will be convened as and when required, minimum of two per annum with an interval of six months.	APPROVED

**J. Radhakrishnan,
Principal Secretary to Government.**

// True Copy //

Section Officer

(Handwritten signature)
21/06/12